



**Loreto Secondary School,
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Wexford.**

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Office hours: 8.15 a.m. to 4.15 p.m., Monday to Friday

Friday, 28 October 2016

Dear parents/guardians and students,

It is with regret that the Board of Management will be unable to re-open the school to students on Monday, 7 November 2016 following the mid-term break.

This situation arises from the withdrawal by members of the Association of Secondary Teachers, Ireland (ASTI) from a scheme that provides for the supervision of students at break and lunch times and for the substitution that is required when teachers are absent from school for many different reasons.

Working in close collaboration with both the Joint Managerial Body (JMB) and the Department of Education and Skills (DES), the Board now seeks applications from parents/guardians and other interested personnel for the temporary positions of supervisor that will operate as part of a contingency plan operated by the JMB and DES.

Details of the operation of the contingency plan, as well as an application form for the position of supervisor (temporary) are to be found on www.education.ie. A copy of the application is also appended to this letter.

Loreto, Wexford now invites such applications by post, email or hand before 1.00 p.m. on Wednesday, 2 November 2016. Shortlisting of applicants may apply.

The Board hopes that the parties to this dispute will reach an agreement in the coming days that will allow the school to operate as normal. In the meantime, the Board will endeavour to recruit suitable persons to act as supervisors and to then arrange for their vetting, training and induction into the school.

In the absence of such an agreement, the school will not re-open to students on Monday, 7 November. A further letter will be issued to you on that date.

You are also reminded that the ASTI will be on strike on Tuesday, 8 November 2016 and that, as a consequence, the school will not be open to students on that day either.

The Board deeply regrets the considerable worry and inconvenience that this situation causes.

Yours faithfully,

Sr. Helen O' Riordan, IBVM
Billy O' Shea

Chairperson, Board of Management.
Secretary, Board of Management.

APPLICATION FORM – Temporary Supervisor in a Post-Primary School

1. Your Details:

Name:	
Address:	
Phone Number:	
Mobile:	
Email Address:	

2. Please outline any relevant experience:

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3. Please supply details of two Referees:

Referee 1:

Name of Referee:	
Address of Referee:	
Your relationship with Referee 1:	
Phone Number of Referee:	
Email Address of Referee:	

Referee 2:

Name of Referee:	
Address of Referee:	
Your relationship with Referee 2:	
Phone Number of Referee:	
Email Address of Referee:	

Note: A vetting disclosure must be obtained from the National Vetting Bureau **prior** to the commencement of employment with the school. Any offer of employment will be subject to the school receiving a satisfactory Garda vetting disclosure prior to employment.

Have you ever been investigated by the Gardai, Tusla, or your employer in relation to complaints made concerning your treatment of children?

YES or NO _____

Are there any restrictions on your right to work in this country? YES or NO _____

If yes, please give details:

I understand that any false or misleading information submitted by me in relation to my application for a position or my continuing employment with each of the school authorities will render me liable to automatic disqualification or render me liable to dismissal, if employed.

Please return to the school or schools of your choice by email or post immediately.

Signed: _____

Date: _____