



**Loreto Secondary School,
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Friday, 25 August 2016

Dear parents/guardians and students,

A new Board of Management will take up office on 15 October 2016 for a three year term.

The Loreto Trust Board will nominate 4 members to the new Board and the school's teaching staff will elect 2 members very shortly. It is now necessary to begin the process of electing 2 parents to this new Board.

The following process will apply:

1. Your attention is drawn to the Nomination Form (below). This form must be completed in full and returned to Billy O' Shea, Secretary to the Board of Management by 12.00 p.m. on Wednesday, 7 September 2016.
2. The list of parents properly nominated will be published on the school website (latest news section) no later than Friday, 9 September 2016.
3. Voting will take place by secret ballot at the Annual General Meeting (A.G.M.) of parents to be held in the school on Monday, 19 September 2016 beginning at 7.00 p.m.
4. Parents being nominated for the new Board must be in attendance at this A.G.M.
5. All parents being nominated, nominating, seconding or attending the A.G.M. must have a daughter currently enrolled in the school.

Please contact me if you need any clarification in relation to the above matters.

I hope that the new academic year will go well for all members of our Loreto school community.

Yours faithfully,

Billy O' Shea,
Principal.

Loreto Secondary School, Wexford

Board of Management (15 October 2016 to 14 October 2019)

Nomination Form (parents)

Parent being nominated for the Board of Management

Name _____

Address _____

Phone _____

Nominating parent

Name _____

Address _____

Phone _____

Seconding parent

Name _____

Address _____

Phone _____

Notes:

- 1. All parents named above must have a daughter currently enrolled in the school.**
- 2. Nominating and seconding parents must secure the agreement of the nominated parent prior to the submission of this form.**
- 3. This form must be submitted to Billy O' Shea, Secretary to the Board of Management by 12.00 p.m. on Wednesday, 7 September 2016.**
- 4. Incomplete forms and forms received after the deadline above will be deemed to be invalid.**