

Board of Management 2009/10

The current Board of Management (BOM) will serve from 15 October 2007 until 14 October 2010.

Its members are:

Trustee nominees :

Sr. Helen O' Riordan (Chair)
Sr. Christine Foley
Mr. John O' Leary
To be appointed

Teacher nominees :

Ms. Patricia Kinsella
Mr. Tom Gunning

Parent nominees :

Ms. Laurena Kent
Mr. Owen Hillery

Mr. Billy O' Shea (School Principal) acts as Secretary to the Board without voting rights.

Agreed Report of Board of Management meeting Tuesday, 15 September 2009

Attendance

Sr. Helen, Ms. Kent, Mr. Hillery Ms. Kinsella, Mr. O' Leary, Sr. Christine and Mr. Gunning. As Secretary to the Board, Mr. O' Shea also attended.

The Board welcomed Mr. Gunning to the meeting as a replacement for Mr. Boyd who has taken up a new teaching position in Loreto, Clonmel.

It was with great sadness that the Board reflected upon the recent death of one of its members – Gerry Mc Donnell. The Board remembered him in its opening prayer and passed a vote of sympathy to his wife and daughter.

Capital Development

The Board was informed by Mr. O' Shea of work done over the summer months:

- New car park for staff, students and visitors to the school
- Re-surfacing of the area around the St. Joseph's block as well as the re-painting of this area, internally and externally
- Fitting of new external windows in the St. Joseph's classrooms
- Fitting of new floors in 6 classrooms plus the staff area
- Re-painting of the Concert Hall, lunch room, corridors, office and 5 classrooms
- Installation of 3 interactive whiteboards, large screen in the Concert Hall and information screens in the foyer and outside the Concert Hall
- Purchase of additional projectors and laptops for different subject departments
- The commissioning of the new fire escape and internal emergency lighting and smoke detectors

Following consideration of a written report from a tree surgeon, the Board decided to make arrangements for the felling of the three beech trees at the rear of the building on safety

grounds.

Financial Report

The Board formally approved the school budget for 2009/2010 as submitted to it by the Finance Sub-Committee.

Mr. O' Shea reported that the annual audit had taken place and that the auditor's report would be ready for the next meeting.

Sr. Helen emphasised the need for the Board and the teaching staff to be very careful and sensitive when making financial demands upon families at this difficult time for the country.

School policies

In determining policies for review in 2009/2010 the Board decided to ask the School Development Planning Sub-Committee to examine some of the oldest policies as well as those suggested to it by the teaching staff and to put any revised policies before the Board in the course of the year.

Staffing, 2009/2010

The Board was informed of the departure of three members of the teaching staff who have each given great service to Loreto, Wexford in their careers of varying lengths – Ms. Gahan (retiring), Ms. MacGonagle (retiring) and Mr. Boyd (new position in Loreto, Clonmel).

Principal's Report

Mr. O' Shea made mention of the following in his report to the Board:

- Total student enrolment of 708
- The receipt of the draft report on the German inspection

Any **other** **business**
The Board discussed the contents of its Agreed Report.

The next meeting was fixed for Tuesday, 20 October 2009 at 4.30 p.m.

Agreed Report of Board of Management meeting Tuesday, 13 October 2009

Attendance

Sr. Helen, Ms. Kent, Mr. Hillery Ms. Kinsella, Mr. O' Leary, Sr. Christine and Mr. Gunning. As Secretary to the Board, Mr. O' Shea also attended. **AMCSS report**

Sr. Helen and Mr. O' Shea reported on the most recent AMCSS meeting in the region during which the likely implications for education of the forthcoming budget were outlined.

Capital Development

The Board agreed to provide a pathway across the grass beside St. Joseph's to facilitate student traffic during fire drills.

The Board agreed with a recent tree surgeon's written report to arrange for the felling of three unsafe beech trees at the rear of the school.

Financial Report

Mr. O' Shea presented the Board with an Income and Expenditure Statement from 1 September 2009 to 7 October 2009.

The audited accounts for 2008/2009 were approved and signed by the Board.

Attendance

Sr. Helen, Mr. Hillery, Ms. Kinsella, Mr. O' Leary, Sr. Christine and Mr. Gunning.

Apologies were received from Ms. Kent.

As Secretary to the Board, Mr. O' Shea also attended.

German inspection report.

The Board agreed its response to this report and warmly congratulated the German teachers.

1st year places, September 2010

The Board considered appeals from the parents of the following students whose applications for admission into 1st year, September 2010 had been unsuccessful.

Capital Development

Mr. O' Shea reported on his recent meeting with representatives of the Loreto trustees. He stated that the intention now was to seek an urgent meeting with senior officials in the Building Unit to establish the DES position on the status of the school's application for an extension/refurbishment.

Any other business

The Board discussed the contents of its Agreed Report.

The next meeting was fixed for Monday, 14 December 2009 at 4.30 p.m.

Agreed Report of Board of Management meeting Monday, 14 December 2009

Attendance

Sr. Helen, Ms. Kent, Mr. Hillery Ms. Kinsella, Mr. O' Leary, Sr. Christine and Mr. Gunning.
As Secretary to the Board, Mr. O' Shea also attended.

Capital Development

Mr. O' Shea advised the Board that a summer works application had been lodged in respect of water conservation measures and the replacement/repair of all windows in the old convent buildings. He also advised that a meeting with senior Building Unit officials had been sought.

Financial Report

Mr. O' Shea presented the Board with an Income and Expenditure Statement from 1 September 2009 to 9 December 2009.

Road Safety Measures

The Board agreed to request an early meeting with the Town Clerk, Pat Collins, to review road safety outside the school.

Principal's Report

Mr. O' Shea made mention of the following in his report to the Board:

- The new Health and Safety Statement
- The success of the school musical, "Fiddler on the Roof", in respect of which the Board extended its congratulations to all concerned
- The ongoing review of the school's learning support policy
- The phased introduction of the ePortal system
- Forthcoming school events

- The likelihood of industrial action by public sector unions in the New Year

Any **other** **business**
 The Board discussed the contents of its Agreed Report.

The next meeting was fixed for Tuesday, 19 January 2009 at 4.30 p.m.

Agreed Report of Board of Management meeting Tuesday, 2 February 2010 (meeting changed from 19 January 2010)

Attendance

Sr. Helen, Ms. Kent, Mr. Hillery Ms. Kinsella, Mr. O' Leary, Sr. Christine and Mr. Gunning.
 As Secretary to the Board, Mr. O' Shea also attended.

Capital Development

Mr. O' Shea informed the Board of recent meetings with the DES (19 January) and the school architects (25 January) at which a future scheme of work for advancing the extension/refurbishment programme on the existing site was agreed.

Road safety measures

The Board was informed that Mr. Hillery and Mr. O' Shea would be meeting Wexford Corporation officials on 3 February to discuss safety measures on Spawell Road.

Annual report to parents

The Board formally approved the contents of its annual report to parents covering the period from 1 September 2008 to 31 August 2009.

Financial Report

Mr. O' Shea presented the Board with an Income and Expenditure Statement from 1 September 2009 to 2 February 2010.

Principal's Report

Mr. O' Shea made mention of the following in his report to the Board:

- The commencement of mock examinations in the school
- Outline proposals for an exchange programme with a German school, St. Ursula Schulen in Villingen, were accepted and welcomed by the Board

Any other business

The Board discussed the contents of its Agreed Report.

The next meeting was fixed for Tuesday, 9 March 2010 at 4.30 p.m.

It was indicated that Michael Denny (Loreto Education Centre) would attend this meeting.

Agreed Report of Board of Management meeting Tuesday, 9 March 2010

Attendance

Sr. Helen, Ms. Kent, Mr. Hillery Ms. Kinsella, Sr. Christine and Mr. Gunning.

Apologies were received from Mr. O' Leary.

As Secretary to the Board, Mr. O' Shea also attended.

Loreto Education Centre

Mr. Michael Denny (Loreto Education Centre) made an input to the meeting on current issues facing school management.

Capital Development

Mr. O' Shea informed the Board of another meeting with DES officials in Tullamore on 10 March 2010 to discuss options regarding the future capital development of the school.

Road safety measures

The Board was informed that Mr. Hillery and Mr. O' Shea met with Wexford Corporation officials on 3 February to discuss safety measures on Spawell Road. It is now hoped that a pedestrian crossing will be provided in the very near future.

Financial Report

Mr. O' Shea presented the Board with an Income and Expenditure Statement from 1 September 2009 to 9 March 2010.

Policy

The Board formally adopted the draft policy on Inclusion of students with Special Educational Needs (SEN) and general learning needs, as submitted by the school's development planning group.

Principal's Report

Mr. O' Shea made mention of the following in his report to the Board:

- The large attendance at recent subject choice meetings for 1st and 3rd year parents
- Preparatory work for the 2010/2011 timetable
- The spring meeting of Loreto principals

Any other business

The Board discussed the contents of its Agreed Report.

The next meeting was fixed for Tuesday, 20 April 2010 at 4.30 p.m.

Agreed Report of Board of Management meeting Tuesday, 20 April 2010

Attendance

Sr. Helen, Ms. Kent, Mr. O' Leary, Sr. Christine and Mr. Gunning.

Apologies were received from Mr. Hillery and Ms. Kinsella.

As Secretary to the Board, Mr. O' Shea also attended.

Capital Development

Mr. O' Shea informed the Board that the design team was working on its report into the feasibility of building on the existing site, that a meeting had recently taken place with Wexford planning officials and that a meeting was awaited with Department of Environment, Heritage and Local Government officials. He also advised that the DES had approved summer works on repairs to windows in the convent block.

Financial Report

Mr. O' Shea presented the Board with an Income and Expenditure Statement from 1 September 2009 to 20 April 2010.

Timetable 2010/2011

Mr. O' Shea outlined an improved situation with regard to the timetable for 2010/2011 which will provide for the restoration of the 5th teacher to 2nd year Irish, English and Maths and the retention of all subjects in 5th year.

Policy

The Board reviewed its admission policy and agreed to return to this matter at the next meeting.

Principal's Report

Mr. O' Shea made mention of the following in his report to the Board:

- Arrangements for the forthcoming German exchange
- Notification of a subject inspection in P.E.
- The safe return of the school tour to France at Easter

Any other business

The Board discussed the contents of its Agreed Report.

The next meeting was fixed for Tuesday, 1 June 2010.

Agreed Report of Board of Management meeting Tuesday, 1 June 2010

Attendance

Sr. Helen, Mr. O' Leary, Sr. Christine, Ms. Kinsella, Mr. Hillery and Mr. Gunning. As Secretary to the Board, Mr. O' Shea also attended.

Capital Development

The Board formally reviewed updated proposals for the development of a new school that have now been lodged with the DES.

Financial Report

Mr. O' Shea presented the Board with an Income and Expenditure Statement from 1 September 2009 to 1 June 2010.

Policy

The Board formally approved the following policies for immediate adoption:

- Admission
- Creating an environmentally-friendly school
- Head/Deputy Head Girl

Principal's

Report

Mr. O' Shea made mention of the following in his report to the Board:

- The successful completion of end-of-year events – graduation ceremonies for 4th and 6th years, annual prize-giving
- The school website
- The recent P.E. inspection in the school
- The school calendar for 2010/2011 - approved by the Board

Any other business

The best wishes of the Board are to be conveyed to all Junior and Leaving Certificate students.

The Board discussed the contents of its Agreed Report.

The next meeting was fixed for Tuesday, 14 September 2010.